



Lac du Flambeau

Chippewa
Housing
Authority

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Chippewa Housing Authority
Board Meeting Minutes
November 15, 2012

Present: Vince St. Germaine (Board Chairman), Albany Potts, Jr. (Vice-Chairman), Charles "Gus" Theobald. Absent for out-of-town training for Drug Abatement; but present via teleconference: Elmer Risingsun and Wendy Diver. Others: Hawkway CPA, Marilyn Miller, Executive Dir., and Cecelia Miller, Compliance Officer.

Meeting called to order by Board Chairperson, Vince St. Germaine, at 4:24 p.m. Marilyn appointed Secretary Pro-Tem.

Chairman's Report: Gus motioned to enter Executive Session; motion second by Albany; motion carried. **As a result of Executive Session:**

Albany motions to invite Hawkway CPA to return to CHA in mid-December. Motion second by Gus; motion carried.

Albany motions to direct legal advisor to issue Notice of Termination of employment to JT; motion second by Gus; motion carried.

Secretary/Treasurer's Report:

Minutes of **November 9, 2012:** Albany motioned to accept minutes; motion second by Gus; motion carried.

Executive Director and Manager Reports: A status report was provided by MM with a review of the Manager's reports. Motion to accept reports by the Executive Director and the CHA managers: Aaron Smith for IT; Bill Greene for Renovation & New Construction; John Melzer for Maintenance; and Sherry Nazer for the Occupancy Specialists. Albany motioned to accept the reports by the ED and (4) managers. Motion second by Gus; motion carried.

Policy: The "3-Strikes" Policy was reviewed as recommended by Sherry N. and amended to (1) remove from Strike 3 and place in Strike 1: "**and CHA will provide options to resolve the problem**"; and add "**with deadlines.**"; and (2) to delete the second sentence in Strike 3: "**and CHA will...**". Albany motioned to accept revisions. Motion second by Gus; motion carried.

Adjournment: Gus motioned to adjourn (7:45 p.m.); Albany seconds; motion carried.

Respectfully,

Marilyn Miller, Secretary Pro-tem

"Providing healthy, safe, and affordable housing."