



Lac du Flambeau

Chippewa
Housing
Authority

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CHA Board of Commissioners Meeting Minutes September 20, 2012

Meeting called to order at 11 a.m. by Vince St. Germaine, Board Chairman. Present: Vince St. Germaine (Chairman), Albany Potts, Jr. (Vice-Chairman), Wendy Diver (Secretary/Treasurer) and Elmer Risingsun. Absent: Gus Theobald. Others present: Marilyn Miller, Executive Director.

I. Chairman's Report:

- A. Discussion of the CHA Veteran's building and lease. New HVAC system replaced by CHA in Jan. No payments/rent per lease agreement received since June of 2012.

Motion by Elmer to cancel lease and issue notice that building use will be considered for each separate request. Motion second by Albany, motion carried.

- B. CHA staff issue: Board directives and Organizational Chart must be followed. Albany motions to extend probationary period for an additional 60 days; Wendy seconds; and motion carried.

II. Secretary/Treasurer's report:

- A. Minutes of **September 13, 2012**: Albany motioned to accept; Wendy seconded the motion; motion carried.
- B. Minutes of **September 19, 2012**: Elmer motions to accept; second by Albany; motion carried.
- C. Budgets:
- Albany motions to authorize the ED to access the FY2013 budget line item for capital expenses as needed; second by Elmer; motion carried.
 - Albany motioned to direct ED and Finance Officer to reconstruct budgets and present to the Board for action on September 27, 2012. Elmer seconds; motion carried.

III. Executive Director's report:

- A. Albany motions to approve of Travel/Training update to send two staff (SDN/MCB) to training in Mt. Pleasant, Mich. in early Oct. Elmer seconds the motion; motion carried.
- B. Albany motions to direct ED to move CHA finance office to improve direct communications with CHA tenants and increase security for accounts receivables. Motion second by Elmer, motion carried.

3:00 p.m. Motion to adjourn by Elmer, second by Wendy; motion carried.

Respectfully,

Wendy Diver, BOC Secretary/Treasurer

"Providing healthy, safe, and affordable housing."